



## MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday, 16 August 2021

To all members of the Council Planning Committee: Councillors: Richard Wood (Chair of Committee), Alan Baines (Vice Chair of Committee), John Glover (Chair of Council), David Pafford (Vice Chair of Council), Mark Harris, Mary Pile & Terry Chivers

You are invited to attend the Planning Committee Meeting which will be held on **Monday, 23 August 2021 at 7.15pm \*\*\*Please note change in time\*\*\* (following a meeting of Full Council) at 1 Swift Way (off Westinghouse Way), Bowerhill Industrial Estate, Melksham, SN12 6GX to consider the agenda below:**

**MEMBERS OF THE PUBLIC ARE MORE THAN WELCOME TO ATTEND THE FACE TO FACE MEETING, BUT ARE ENCOURAGED TO PARTICIPATE VIA ZOOM, DUE TO LIMITED SPACE AVAILABLE IN OUR MEETING SPACE TO COMPLY WITH COVID RESTRICTIONS (Maximum number in room is 18). MEMBERS OF THE PUBLIC ARE ALSO ENCOURAGED TO SUBMIT ANY QUESTIONS IN WRITING. Please be aware that the doors and windows will be open for ventilation and so the room may be cold. Masks will need to be worn on moving around the room, but can be taken off when the meeting begins and you are seated.**

**TO ACCESS THE MEETING PLEASE FOLLOW THE ZOOM LINK BELOW. THE MEETING WILL ALSO BE STREAMED LIVE ON YOUTUBE, THE LINK WILL BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.**

### Join Zoom Meeting

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09>

Or go to [www.zoom.us](http://www.zoom.us) or Phone 0131 4601196 and enter:

**Meeting ID: 279 181 5985 Passcode: 070920**

Instructions on how to access zoom are on the parish council website [www.melkshamwithout.co.uk](http://www.melkshamwithout.co.uk). If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely,

Teresa Strange, Clerk

## AGENDA

1. **Welcome, Announcements & Housekeeping**
2. **To receive Apologies and approval of reasons given**
3. **Declarations of Interest**
  - a) **To receive Declarations of Interest**
  - b) **To consider for approval any Dispensation Requests received by the Clerk and not previously considered.**
  - c) **To note standing Dispensations relating to planning applications.**
4. **To consider holding items in Closed Session due to confidential nature**

*Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business, where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*
5. **Public Participation**
6. **To consider the following Planning Applications:**
  - [PL/2021/04005](#):** 34 Shaw Hill. Erect a 2 metre fence and gate. Applicant Daisy Coppin **(Comments by 27 August 2021)**
  - [PL/2021/05869](#):** 2 Hornchurch Road, Bowerhill. Retrospective dropped kerb and hardstanding area to front. Applicant Paul Woodford **(Comments by 25 August)**
  - [PL/2021/06798](#):** 49 Lancaster Road, Bowerhill. Replacement Workshops, MOT Bay & offices. Applicant Adam Keenan **(Comments by 25 August)**
  - [PL/2021/06824](#):** 489A Semington Road, Melksham. Erection of detached double garage and home office. C/o Agent (Comments by 24 August)
  - [PL/2021/06922](#):** Land at First Lane, Whitley. Outline proposal for 4 dwellings and associated access and landscaping works. Applicants Ashford Homes **(Comments by 3 September)**
  - [PL/2021/07240](#):** Existing operational car park off Commerce Way Adjacent to the Travelodge Melksham. Proposed Electric Vehicle Charging Station and associated ancillary works, which will entail 4no. rapid charging units, each capable of serving two cars simultaneously, resulting in 8no. charging bays and associated electrical sub-station. Applicant Fastned Ltd **(Comments by 3 September 2021)**
7. **Revised Plans** To comment on any revised plans received within the required  
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timeframe (14 days).

**8. Planning Enforcement:**

a) To note any new planning enforcement queries raised.

**9. Planning Portal, Wiltshire Council. To note response from Wiltshire Council following feedback from the Clerk on lack of information provided on who has been consulted on particular planning applications.**

**10. Street Naming. To consider design of street naming information board at Pathfinder Place**

**11. Community Infrastructure Levy. To note recent CIL receipts with regard to:**

- 18/07286- Adjacent To 489a Semington Road- Erection of 4 no. dwellings (Resubmission of 17/04649/FUL): £4,222.48
- 20/04037/FUL- 17 Blenheim Park- Demolition of existing garage to side and replace with new dwelling: £519.31
- 21/01601- Shaw Country House- Change of use of part of hotel to residential, extensions to dwelling; front boundary wall and gates; two storey detached building providing garaging for dwelling and service space to holiday lets and new two bed holiday unit: £676.24.

**12. Planning Policy**

a) **Update from Wiltshire Council session on updates to National Planning Policy Framework and how to review a Neighbourhood Plan.**

**b) Neighbourhood Planning**

- i) To note Minutes of Steering Group meeting held on 27 May 2021.
- ii) To note Neighbourhood Plan has met 6 week period from made date.

c) **To note correspondence from the Clerk of Semington Parish Council regarding Semington being placed in Trowbridge Housing Market Area (HMA) and correspondence from Councillor Nick Botterill, Cabinet Member for Development Management, Strategic Planning and Climate Change.**

d) **National Design Codes Pilot Scheme: To consider whether Melksham Without Parish Council wishes to recommend that the Melksham Neighbourhood Plan Steering Group submits an Expression of Interest for the Design Code Pilot Scheme.**

**13. S106 Agreements and Developer meetings: (Standing Item)**

a) **To note update on ongoing and new S106 Agreements**

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**i) Public Art Update**

- Pathfinder Place – To note the public art is being installed week beginning 23 August.
- Bowood View – To note update from Kerry Lemon

**ii) Play Areas**

To note update on play areas.

**b) To note any S106 decisions made under delegated powers**

**c) To note any contact with developers**

***Copy to: All councillors***